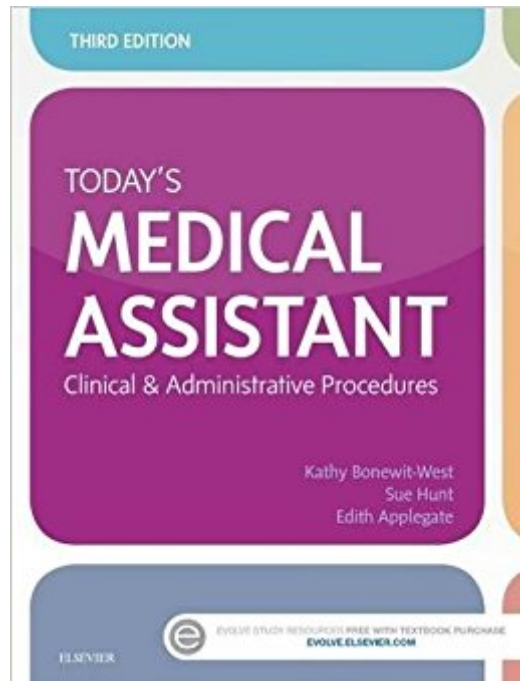




Ebook Directory
the best source of ebook

The book was found

Today's Medical Assistant: Clinical & Administrative Procedures, 3e



Synopsis

Launch your career in medical assisting with Today's Medical Assistant, Clinical & Administrative Procedures, 3rd Edition! Bringing together the clinical know-how of Kathy Bonewit-West, the administrative expertise of Sue Hunt, and the anatomy and physiology knowledge of Edith Applegate, this hands-on guide uses easy-to-follow language and detailed visuals to walk readers through all of the medical knowledge, procedures, and skills needed for success in today's fast-paced medical office. Not only does this new edition incorporate the latest standards and competencies throughout all of its content and resources, but it also includes an incredibly wide assortment of engaging learning tools and activities that help readers fully understand and demonstrate those competencies. If you want to be fully prepared for tomorrow's medical assisting profession, then look no further than Today's Medical Assistant! Consistent and meticulous coverage throughout the main text, Evolve resources, study guide, and SimChart for the Medical Office provide reliable content and unparalleled accuracy on the responsibilities of the modern medical assistant. The most up-to-date content outfits readers with the latest information and insights on key topics such as: electronic medical records (EMR), HIPAA, and advanced directives documentation, evaluation & management, office and hospital services (billing & coding) emergency preparedness ICD-10 coding medical office technology medical asepsis, OSHA Bloodborne Pathogens Standard; AIDS & Hepatitis, latex glove allergies vital signs pediatrics, immunization information, IM injection (theory), child abuse colonoscopies IV therapy CLIA waived tests Unique learning aids throughout the book include: procedure charting examples outlines, detailed learning objectives, and key terms for each chapter Highlight boxes What Would You Do? What Would You Not Do? boxes Patient Teaching boxes On the Web boxes Putting It All into Practice boxes Memories from Practicum boxes glossary of key terms Arsenal of engaging activities on the Evolve companion site gives users a fun way to practice their medical assisting knowledge. Over 120 procedures give readers clear, illustrated guidance on each step of every procedure. The procedural videos on the Evolve companion site enable users to view the procedures in action. 8th grade reading level makes material approachable and easy to understand for all types of readers. Full-color design makes the book visually stimulating. NEW! Chapter on nutrition underscores the CAAHEP curriculum's emphasis on nutrition by covering all of the latest nutritional information that pertains to today's medical assistants. NEW! Updated chapters on emergency preparedness and medical records ensure readers are up to date on the latest advances and rulings in these topical areas. NEW! Updated content aligned to the most recent CAAHEP and ABHES competencies ensures readers have the latest information needed to obtain

employment and long-term success on the job. NEW! Expanded resources on Evolve now include videos, video evaluations, and practice examinations for the CMA, RMA, CCMA, and CMAA. NEW! Tie-in with SimChart for the Medical Office links important text content to opportunities for hands on practice working on Elsevier's educational EHR. NEW! Updated photographs and illustrations give readers a closer look at today's most pertinent information and skills for the medical assistant. NEW! Expanded A&P key terminology sections give readers ample terminology reinforcement, including proper pronunciations.

Book Information

Hardcover: 1336 pages

Publisher: Saunders; 3 edition (October 27, 2015)

Language: English

ISBN-10: 032331127X

ISBN-13: 978-0323311274

Product Dimensions: 8.7 x 2 x 11 inches

Shipping Weight: 6.2 pounds (View shipping rates and policies)

Average Customer Review: 4.2 out of 5 stars 20 customer reviews

Best Sellers Rank: #39,850 in Books (See Top 100 in Books) #44 in Books > Textbooks > Medicine & Health Sciences > Allied Health Services > Medical Assistants #48 in Books > Medical Books > Allied Health Professions > Medical Assistants

Customer Reviews

HUGE book! Perfect condition.

College Bookstore wanted \$45 more for new edition. Good value!

Using this book for my Medical Assisting class. It has so much great information! Highly recommend it!

Great version of this book, would refer all MAs

Awesome book, easy to read, has more information then I need. It is a must have for anybody wirking in medical field !

Super fast shipping. Thank you and I so appreciate it

received my book its brand new super fast shipping & seller was very nice answered all my questions. A+++

This review is for the brand new book. It came wrapped up in great condition and is quite heavy. This is a book i'll be using for my medical assistant classes and I'm quite content with the condition and content of this book.

[Download to continue reading...](#)

Today's Medical Assistant: Clinical & Administrative Procedures, 3e Study Guide for Today's Medical Assistant: Clinical & Administrative Procedures, 3e Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology, 5th Edition The Administrative Professional: Technology & Procedures (Advanced Office Systems & Procedures) CNA Certified Nursing Assistant Review; Nursing Assistant Prep Comprehensive Review for the Certified Nursing Assistant Exam 6 Hours, 6 Audio CDs Medical Assistant Exam Strategies, Practice & Review with Practice Test (Kaplan Medical Assistant Exam Review) Certified Medical Assistant Exam Secrets Study Guide: CMA Test Review for the Certified Medical Assistant Exam Kinn's The Medical Assistant: An Applied Learning Approach, 12e (Medical Assistant (Kinn's)) Medical Assistant Exam Review Fourth Edition (Kaplan Medical Assistant Exam Review) Kinn's The Medical Assistant: An Applied Learning Approach, 11e (Medical Assistant (Kinn's)) Kinn's The Administrative Medical Assistant: An Applied Learning Approach, 13e The Administrative Medical Assistant (Free CD-ROM with Return of Enclosed Card) Essential Clinical Procedures: Expert Consult - Online and Print, 3e (Dehn, Essential Clinical Procedures) Roberts and Hedges's Clinical Procedures in Emergency Medicine, 6e (Roberts, Clinical Procedures in Emergency Medicine) Delmar's Comprehensive Medical Assisting: Administrative and Clinical Competencies (with Premium Website Printed Access Card and Medical Office Simulation Software 2.0 CD-ROM) Clinical Companion to Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 9e (Lewis, Clinical Companion to Medical-Surgical Nursing: Assessment and Management of C) Clinical Companion to Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 8e (Lewis, Clinical Companion to Medical-Surgical Nursing: Assessment and Management of C) Medical Terminology: Medical Terminology Easy Guide for Beginners (Medical Terminology, Anatomy and Physiology, Nursing School, Medical Books, Medical School, Physiology, Physiology) Medical Terminology: Medical Terminology Made Easy: Breakdown the

Language of Medicine and Quickly Build Your Medical Vocabulary (Medical Terminology, Nursing School, Medical Books) The Administrative Dental Assistant, 4e

[Contact Us](#)

[DMCA](#)

[Privacy](#)

[FAQ & Help](#)